**AEP Awards Qualification Form**

**OUTSTANDING NEGATIVE DECLARATION OR ENVIRONMENTAL ASSESSMENT**

**Each submission must include a Qualification Form with the following information. The Qualification Form can be in any format but must not exceed three pages:**

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| **Contact Person (Name, Title, Organization, Email, Phone)** |
| **A brief summary of your Project including a description of the Project.** |
| **How does your submission meet the award criteria:** |
| 1. Clarity of Organization and Writing – Logical and comprehensive; readable by the public, decision-makers, and professionals alike; concise, direct, and to the point. 2. Completeness – Adequate, reliable, and thorough presentation of documentation and data. 3. Originality – Unique approach to analysis and data presentation and/or unique solution to environmental issues. 4. Ease of Use – Electronic document that is easy to navigate and accessible to the public. |